

Supplemental material, appendix 3: Proposed data extraction (categories and elements)

Data category	Proposed elements for extraction
Source overview	Author, journal/publication source, year of publication [and/or version], publication type (e.g., academic/scientific paper, grey literature, editorial, press release, organisation report, website, thesis, etc), place of publication (location), author affiliation (e.g., health, journalism etc). For organisational authors: organisational size/scope (e.g., national or international), type (government, etc), purpose (advocacy, etc).
Study design (if applicable)	Research question, study objectives/aims, study design, methods
Guidance contents	Guideline aims/objectives, target audience (e.g., audiovisual versus print media etc., mass media criteria met, journalist role/type (e.g., print journalist, sports reporter, broadcast commentators etc.), platform/publication), coverage/scope (e.g., sports concussion only or a subcomponent of sports injury guidance, 'patient' characteristics (e.g., sports concussion in adults/children, framed for single vs multiple injuries), topics (e.g., terminology, injury signs/symptoms), context (e.g., specific versus any sport, sport type [contact/other])
Guidance characteristics	Type (living), production method (consensus, etc), stakeholder involvement, format (checklist/other), feedback-enabled
Guidance evaluation	Guidance-author's reported strengths/weaknesses for their guidance, notes regarding adoption/implementation pathway etc, recommendations for future development